Volunteer Position: Front Desk Greeter
Section: Programming and Education

Supervisor: Program Coordinator; Executive Director

As a Front Desk Greeter, you are the first person visitors meet when they come to the museum. This role is about giving guests a warm welcome and helping them connect with the history of the Saranac Lake region.

Responsibilities

- Welcome visitors as they arrive at the museum.
- Handle museum admissions at the front desk and gift shop sales.
- Share stories and information about Saranac Lake's history with the public.
- Assist with guest safety and ensure everyone has a positive experience.

Qualifications

- You are a people person who enjoys talking and working with the public.
- You have a genuine interest in history and are willing to learn about our specific collections and stories.

Training

All volunteers will start with an introductory orientation. We provide full training for the role, along with a handbook of historical information and suggested readings to help you get comfortable with the material and the stories we tell here.

Schedule

We ask that volunteers commit to a specific day and time so that we can plan our museum operations and coverage accordingly.

If this sounds like you, fill out our interest form at www.historicsaranaclake.org/join-our-team.